

## **DANCER'S STUDIO PERFORMING ARTS CHRISTIAN PRESCHOOL AIDE APPLICATION**

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DSPAC Preschool  
Dancer's Studio  
609 Main Street  
Clarion, PA 16214  
814.226.4132

dspacp@dancersstudioclarion.com  
www.dancersstudioclarion.com

We appreciate your interest in employment at DSPAC Preschool. We are committed to the development of a student's spiritual life while working towards kindergarten readiness in both social and academic skills in a way that honors and glorifies God. We look forward to receiving your application. Please include all items in this checklist to ensure that your application is complete:

- Application
- Two letters of reference (at least one professional)
- Pastoral letter of reference if available (in addition to above reference letters)
- Current Resume and Cover Letter
- Copies of Current Clearances (State Police Criminal Record, Child Abuse, and FBI Fingerprinting)

### Clearance Information:

No applicant will be considered for a position at DSPAC Preschool until he or she has applied for and received all three required clearances. It is the responsibility of the applicant to apply for and pay for all clearances. Upon hire, original certificates must be presented to the director. Copies will be kept on file and originals will be returned to you. Criminal Record and Child Abuse Clearances are now available online. FBI Fingerprinting requires going to a fingerprinting site. The closest site to our classroom is Riverview IU6 in Clarion. Applicants must pre-register online before being fingerprinted.

Clearances can be obtained by going to these websites:

Criminal Record: <https://epatch.state.pa.us/Home.jsp>

Child Abuse: <https://www.compass.state.pa.us/CWIS>

FBI Fingerprint: [www.pa.cogentid.com/index\\_dpw.htm](http://www.pa.cogentid.com/index_dpw.htm)

### Position Information:

This application is for a Christian preschool classroom aide. Successful candidate will be interacting with children ages 3-5 in a preschool setting. Position may require leading small group instruction with guidance of teacher, supervision of small and large group play time, general classroom cleaning, snack preparation and other duties as determined by student and classroom needs. Hours of work are 8:30am-2:30pm Monday through Thursday. School schedule is determined by the Clarion Area School calendar.

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Name: \_\_\_\_\_ Date: \_\_\_\_\_  
First M.I. Last

Address: \_\_\_\_\_  
Street City State ZIP

Contact: ( ) - ( ) - \_\_\_\_\_  
Home Phone Mobile Phone Email

Best time to call:  Morning  Afternoon  Evening Best number to call:  Home  Cell

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Date Available: \_\_\_\_\_

Current Clearances:  Yes  No  Sent For I would also be interested in subbing:  Yes  No

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**Previous Employment**

Company: \_\_\_\_\_ Job Title: \_\_\_\_\_ Phone: \_\_\_\_\_

Address \_\_\_\_\_ Dates of Employment: \_\_\_\_\_

Company: \_\_\_\_\_ Job Title: \_\_\_\_\_ Phone: \_\_\_\_\_

Address \_\_\_\_\_ Dates of Employment: \_\_\_\_\_

Company: \_\_\_\_\_ Job Title: \_\_\_\_\_ Phone: \_\_\_\_\_

Address \_\_\_\_\_ Dates of Employment: \_\_\_\_\_

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**Education**

High School School Name, Address, City and State: \_\_\_\_\_

College School Name, Address, City and State: \_\_\_\_\_

Highest Level of Education:  GED  HS Diploma  Some College  Associate  Bachelor  Master

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**References:** Include 2 professional and one personal references

Name: \_\_\_\_\_ Occupation: \_\_\_\_\_ Phone: \_\_\_\_\_

Name: \_\_\_\_\_ Occupation: \_\_\_\_\_ Phone: \_\_\_\_\_

Name: \_\_\_\_\_ Years Known: \_\_\_\_\_ Phone: \_\_\_\_\_

**DANCER'S STUDIO PERFORMING ARTS CHRISTIAN PRESCHOOL AIDE APPLICATION**

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**Church**

Church Attended:

Pastor:

Phone:

Address

**Church/Community Involvement:** List activities, leadership positions, volunteer work, etc. that you participate in

Description:

Dates:

Description:

Dates:

Description:

Dates:

**Answer one of the following questions in the space provided:**

- Why do you want to work in Christian preschool?
- Why do you feel you would be an asset to our preschool program?

I hereby certify that the above information, to the best of my knowledge, is correct. I understand that falsification of this information may prevent me from being hired or lead to my dismissal if hired. I also provide consent for former employers to be contacted regarding work records.

Signature

Date